



**APPLICATION FOR FRESH IDENTITY CARD  
(Fill up in BLOCK CAPITAL only )**

Name of the staff : .....

Office/ Branch : .....

Designation : .....

Date of Joining : .....

PF No : .....

Date of Birth : .....

Blood Group : .....

Reason for applying : Fresh / Card Lost / Card damaged /Change in feature  
→ Change in Designation.  
→ Photo in the Existing card is old (12 Years Old)

*\* In case of change in designation and transfer from zones, no new card required.*

Temporary Address

Permanent Address

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Two signatures in Black Ink only:

Passport size Recent  
Color Photo only.  
Write your name and  
PF No: on reverse  
Do not paste  
Staple only

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Note: Forward the completed forms to Security Dept, Zonal Office duly verified and recommended by the Branch Manager under IOM